**Omar Gadhi**

4147 Independence Ave, Mississauga, ON | omarfayyad7@gmail.com | 416 303 5524

**Education**

**UNIVERSITY OF TORONTO – ST. GEORGE** December 2022

**Honors Bachelor of Science (HBSc.)**

Human Biology: Global Health

Statistics

History and Philosophy of Science & Technology

**Experience**

**Loblaws Companies Limited, Real Estate** Brampton, Ontario

**Data & Process Improvement Analyst, Project Management & Strategic Planning** Mar 2024 - Present

* First hire of the new department, operating as “Air Traffic Control” for the overall real estate organization. Responsible for developing and implementing processes to manage key projects/programs.
* Developed and implemented an AI-driven Retrieval-Augmented Generation (RAG) infrastructure for metadata and clause extraction in legal documents, leveraging LLMs to enhance document search and analysis capabilities.
* Utilized Excel to track and update information on new store sites, renovations, expansions, conversions, and other store-related projects.
* Built an Excel data model to capture ongoing project process delays and created a Power BI dashboard to visualize project progress.
* Automated the data model for seamless data transportation and updates in Smartsheets, Excel, and Power BI.
* Summarized and visualized data from 12 real estate departments, creating PowerPoint presentations for management.

**Senior Coordinator, Store Projects** Jul 2023 – Mar 2024

* Offered a full-time position 3 months into my summer term.
* Managed a $7 million budget using SAP for nationwide store maintenance and oversaw purchase orders.
* Build and maintain strong relationships with vendors, district managers, finance, and store operators to ensure timely deliveries and project success.
* Created a Power Automate Flow to clear $400K in commitments from over 100 vendors, now used by a team of 10.

**Summer Student, Regulatory Compliance Coordinator** May 2023 – Jul 2023

* Led the technical enhancement of backend reporting and optimized the dispatching system for the rollout of the Vendor Management Software, OfficeTrax 2.0.
* Communicated with vendors for pricing, store layout, inspection dates and began the vetting process of Franchisee’s current vendors to ensure they met Loblaw standards prior to the bidding process.

**Reckitt**  Remote

**Hospital Delivery Representative** January 2023 – May 2023

* Executed a direct delivery program, ensuring GTA hospitals maintained 24/7 optimal inventory levels, even during emergencies.
* Delivered exceptional customer service by being attentive to hospital needs and maintaining smooth operations through effective communication.

**Charity Ambassador** Toronto, Ontario

**Donorworx Inc** May 2019 – August 2020

* Collaborated with a team of 10 to develop and execute fundraising campaigns for internationally recognized non-profits and hospitals across Toronto, successfully raising thousands of dollars.
* Identified areas for improvement, made adjustments, and resolved issues to ensure smooth operations.

**Professional Certifications**

**IBM Data Analyst Professional Certificate** January 2024

* Completed an intensive 9-course program in data analytics, gaining proficiency in Excel, SQL, Python, Jupyter Notebooks, and Cognos Analytics. Skilled in data manipulation, analysis, visualization, and crafting interactive dashboards to translate complex data into actionable insights.

**Projects**

**IBM Capstone Project - Trends & Analysis in Software Developer Technologies**

* Collected data using APIs and web scraping, cleaned and normalized data, handled outliers, and conducted correlation analysis. Visualized data distribution, relationships, composition, and comparisons. Built a dashboard and presented findings in a final presentation.

**Proteus: Enterprise LLM Context Management & Analytics Platform**

* In just three months, achieved milestones including a Y Combinator interview, interest from Ernst & Young for potential adoption, and engagement from VC firms.
* Learn more at https://www.notion.so/proteus-ai/Proteus-Enterprise-LLM-Context-Management-Analytics-Platform-Lite-36f92501ffff4e04a88c60fb63976ad2

 **Skills & Interests**

**Technical:** Python, RAG Infrastructure, GCP, Advanced Excel, Power BI, SQL, Qdrant, Github, Pandas, Power Platform, Microsoft Office Suite, Document Processing, R Programming Language

**Languages:** Fluent in Arabic & English

**Interests**: Fitness, Technology, Social Work, Soccer, Reading, Philosophy, Personal Growth

 **Other Certifications & Achievements:**

* Standard First Aid, CPR & AED, Certification from Red Cross Canada
* Ontario Scholar, Certification from Ontario Ministry of Education
* Personality Conflict Seminar, Certification from Trillium Health Partners
* Patient Service Training, Certification from Trillium Health Partners
* Toastmasters International Youth Leadership Program, Certification from Toastmasters International